

# First State Military Academy Board Meeting Minutes

28 May 2024

Quorum present, in-person and Zoom meeting called to order @ 1731

Moment of Silence and Pledge to Flag

**Board Members Present:** In-Person: R Payus, S. Kidner, K Palaisa, R Capitan Zoom: K Yencer, G Bailey, H Contant.

**Staff/Founding Committee Members:** In-Person: B Newman Principal

Motion to Approve Revised Agenda with Executive Session, 2nd, Passed 6 to 0.

**Secretary's Report:** Motion to Approve 23 April Minutes 2<sup>nd</sup>, Passed 6 to 0.

**Public Comment:** None.

**Treasurer's Report:** S Kidner. WSFS banking statements in packet. Ongoing USDA withdrawals totaling some \$24k each month continue. Noted the donation of \$5,500 from Carol Payus into Board account from April. Showing Escrow withdraws made. Ending balance of approx. \$126k in WSFS accounts. Noted service fee of \$12.00/month on one of the escrow accounts. Motion to Accept Treasurers report, 2<sup>nd</sup> , Passed 7 to 0.

**Principal's Report:** B Newman. Submitted. Reported 413 cadet count. 261 Applications for next school year. FY'24 budget showing an approx. 83.83% spend for the year. Expense numbers are still tracking slightly ahead for this time of year. Budget shows conservative spending for the remainder of the year. Brief discussion of achieving 76 days cash by 30 June.

Discussion about new "Summer Hours" policy for 12-month employees. Motion to accept the new policy, 2<sup>nd</sup>, Passed 7 to 0. New numbered policy will be created by the Principal.

Motion to accept Web Report of 30 April as presented, 2<sup>nd</sup>, Passed 7 to 0.

"Dashboard" presented. Discussion about Student Attendance section that shows zero. This process is stopped in March because we enter the 4<sup>th</sup> marking period.

Commandant's report. No Report.

Motion to go into Executive Session at 1752 to discuss a legal matter, 2<sup>nd</sup> Passed 7 to 0.

Motion to return to Regular Board meeting at 1811, 2<sup>nd</sup> , Passed 7 to 0.

Motion to accept the legal settlement as presented to the school from Counsel, 2<sup>nd</sup> Passed 7 to 0.

**Committee Reports:**

**Strategic Planning and Development:** H Contant - Reported about the Vision 30 project and when we will be starting. Discussion about trying to get a couple of teachers and some parents to sign-up before mid-June. Heather will do a doodle poll for a date in June. Reminder for Board to bring 2 visitors for a school tour.

**Marketing/Communications:** R Payus - Thanked Blair N for his dedication of reporting over 32 recurring items to DOE with almost 100% completion.

**Finance/Treasurer:** R Vascik - No Report.

**Academic:** K Palaisa - Brief discussion about a “garden” grant she received for the school. Maintenance was able to build three raised planting boxes with available lumber, noting most of the grant money remaining.

**Board Governance:** R Capitan - No Report.

**CBOC:** S Kidner - Reported CBOC meeting held. Remain focused on controlling expenses for the remainder of the year. Moved the meeting in June to Tuesday 18 June.. NOT Thursday.

**Facilities:** K Yencer - No Report.

**Organizational Issues:** S Kidner - No Report.

Motion to adjourn Board at 1836, 2<sup>nd</sup> Passed 7 to 0.

**Next Meeting:** 25 June '24 at 1730.